

# SAW Video Media Art Centre

## Canada Summer Jobs Employment Opportunity

### Programming Assistant

SAW Video Media Art Centre is seeking an enthusiastic individual to join our staff team this summer to work as Programming Assistant. Over the course of 8 weeks, the Programming Assistant will shadow and support our Programming Director through the implementation of various summer programming initiatives. These include our off-site Knot Projections public art program, ongoing gallery exhibitions at our Knot Project Space, related discursive events (discussion groups, talks, etc.), and theatrical screenings presented with partnership organisations. Working both collaboratively and independently, the Programming Assistant will assist in the installation of media art exhibitions, oversee the production and online posting of event documentation, visit off-site locations with the Programming Director to execute large-scale public projections, and generally contribute to discussions around the planning of SAW Video's programming. An interest in the field of media art / experimental moving image, public art, curatorial practice or artist-run culture would be a strong asset.

As determined by Canada Summer Jobs the applicants MUST meet the following criteria:

- Be between 15 and 30 years of age (inclusive) at the start of employment;
- Be a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act;
- Be legally entitled to work according to the relevant provincial / territorial legislation and regulations.

Eligible applicants will also be or have:

- Based in the Ottawa/Gatineau area;
- Able to work collaboratively;
- Familiar with Adobe Premiere or Final Cut Pro;
- Familiar with video cameras and basic audio recording equipment;
- Able to communicate effectively in English. An ability to speak French is considered a strong asset.

Employment Duration: 8 weeks

Anticipated Start Date: June 10<sup>th</sup>, 2019

Hours of work: 30 hours per week, 11:00am to 5:00pm, Monday to Friday

Salary: \$15.00 / hour

For more information about SAW Video's recent and past programming, visit: [knotsawvideo.com](http://knotsawvideo.com).

To apply, please submit a PDF of your cover letter and CV by email to Jenna Spencer, Operations Manager, [operations@sawvideo.com](mailto:operations@sawvideo.com) by **May 27th, 2019**.

